

# MORTON COUNTY SOIL CONSERVATION DISTRICT MINUTES OF MEETING

8:00 a.m. Thursday, July 7, 2022

USDA Service Center – 2540 Overlook Lane, Mandan, ND 58554

I. **CALL TO ORDER** – George called the meeting to order at approximately 8:20 a.m.

II. **ROLL CALL**

**Staff:** Landon, Ryan, Thomas, Ethan, Malissa

**Board Members:** Travis, Steve, George, Richard, Rocky

**Others:** Renae Gress, County Extension Agent

III. **MINUTES OF PREVIOUS MEETING**

One edit on previous minutes, change of \$1 million to 1 mill per Richard. Richard moved to accept the minutes with the change. Steve seconded the motion.

IV. **TREASURER'S REPORT**

Malissa shared the update on the June financials. Only one item unaccounted for on Dakota Community bank statement from May and her predecessor Valerie could not account for this \$11k + amount either. The bank indicated it is a deposit from the same routing number as other monthly deposits, indicates Morton County on statement.

Richard motioned to accept June financials, Steve seconded.

V. **REPORT OF COOPERATING AGENCIES**

a. District Conservationist – Landon

1) 37 Active contracts: 32 EQIP, 3 CSP, 2CSP-GCI

2) Next years EQIP signup deadline is September 23

3) Soil conservationists trained in Mott to assist their region for CRP

b. County Extension Agent – Renae Gress

1) July 28<sup>th</sup> Gietzen plot tour

2) Blister beetles are being reported in the area

c. Farm Bill Specialist – Blake Skogge (not present)

VI. **OLD BUSINESS**

a. May financials – Richard motioned to table as further review is needed, Steve seconded.

VII. **REVIEW WORK PLAN/CALENDAR**

a. Water shed planning meeting August 2-3

b. Burleigh County Crop Covers, and Cows on August 10<sup>th</sup>

VIII. **NEW BUSINESS**

a. Current issues with credit card access due to Chase account authorization and authentication process

1) Travis recommended to check with Dakota Community bank on their credit card offerings to localize access

b. Leave policy – review of verbiage

1) Clarified that at completion of year 3 (i.e. beginning of year 4) would roll into the next level of accrual rate for annual leave

**IX. REPORT OF DISTRICT PROGRAMS**

**X. REPORT OF DISTRICT EMPLOYEES**

- a. District Secretary
  - i. +\$11597.29 on Dakota Community bank account unable to be reconciled
    - 1) Plan to contact Kathy at Morton County once more regarding this amount
  - ii. Area IV lease renewal received
    - 1) Per Rocky, this needs to be forwarded to Jack as he is the board chair for area IV
  - iii. Verizon account access issues
    - 1) It was discussed that the district phone was disenrolled per email on the district computer as of 4/26/22
    - 2) Account is up to date, however, unable to access online account
  - iv. Website tree order form was discussed – per Thomas it is utilized just needs to be turned off during the off season
  - v. Updates were made on Facebook, website and the quarterly newsletter was completed
- b. District Technician
  - i. Fabric was completed last Friday
  - ii. 2 pallets of fabric remaining
  - iii. Discs and plow shears need to be replaced on fabric machine
  - iv. \$400 visa gift card recommended for Kristi whom waters the trees
    - 1) Richard motioned, Steve seconded
- c. 319 Watershed Coordinator
  - i. Reimbursements are mostly done
  - ii. Have ability to submit additional reimbursement for Paul Govig’s site, \$2/tree and \$2/labor
  - iii. Lance Gartner is recipient of Leopold award, not yet publicized

**XI. CORRESPONDENCE –**

- a. CD Renewal(s)
  - i. Richard motioned to renew, Rocky seconded
- b. Area IV lease renewal
  - i. Per Rocky, forward on to Jack Spah
- c. NGLI sessions
  - Forward on to board members per Richard so can review at their leisure

**C. APPROVE APPLICATIONS AND AGREEMENTS –**

- a. None to review at this time

**CI. PLANS FOR NEXT MEETING**

- a. 8/2/22 at 8:00 am

**CII. SIGN EXPENSE VOUCHERS, PAYROLL, AND CREDIT CARD STATEMENTS**

- CIII. **ADJOURN** – Steve motioned to adjourn at 11:45, personnel committee met following.

Respectfully Submitted,

Malissa McKee  
Recording Secretary

Approved: \_\_\_\_\_  
Aaron Steckler - Chairman